

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 13, 2007**

PRESENT: Mayor: Rob Steel, Councillors: Shirley Isaacson, Don Leonard, Doug MacPherson, David Moore, Connie Quayle and Daryl Sutter; CAO: Kris Holbeck, Secretary-Treasurer: Karine Wilhauk

AGENDA: Moved by Councillor Isaacson that the agenda be accepted as amended.

23. BOARD APPOINTMENTS

24. DECEMBER 2007 MEETING DATE

CARRIED

MINUTES:

1. ORGANIZATIONAL MEETING – OCTOBER 22, 2007

Moved by Councillor Quayle that the Organizational Meeting Minutes of October 22, 2007 be accepted as presented.

CARRIED

2. REGULAR MEETING – OCTOBER 22, 2007

Moved by Councillor Moore that the Regular Meeting Minutes of October 22, 2007 be accepted as presented.

CARRIED

FINANCES: OCTOBER 2007 BANK STATEMENT

Moved by Councillor Sutter to accept the October 2007 bank statement as presented.

CARRIED

DELEGATIONS:

**1. ORRSC – GAVIN SCOTT
RE: CENTENNIAL PARK MASTER PLAN**

Gavin Scott from Oldman River Regional Services Commission has been working on the Centennial Park master plan. They would like to create a better relationship with the Town of Claresholm, so this was a complimentary plan to show what services ORRSC can provide. This plan was not done by public process but rather by looking at the amenities that are there and going forward. The plan is set up to be looked at each year at budget time when various projects can be chosen depending on resources and need. It is a living plan that can be changed and added to as required. The major part of the plan is increasing the area of the campground.

2. SOUTHWEST ALBERTA SUSTAINABLE COMMUNITY INITIATIVE – DAVID GREEN

Southwest Alberta Sustainable Community Initiative (SASCI) is a not-for-profit multi-stakeholder group dedicated to the promotion of sustainable growth in Southwest Alberta that was formed in 2002. They provide information and education to facilitate public cooperation and non-confrontational forums. Anyone can be a member of SASCI and they cover a wide range of sectors including environment, tourism, forestry and oil and gas. They are working on regional sustainability rather than just on communities. They began in the Pincher Creek / Crowsnest Pass area but are looking to expand, so they are looking to get participants from other areas. Right now, they are focusing on revitalizing their board and how they engage with their stakeholders. David Green, Manager of SASCI and Celesa Horvath, Chair, presented to Council.

**ACTION ITEMS: 1. BYLAW #1498 – FCSS BOARD
RE: ALL READINGS**

Moved by Councillor Isaacson that Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, be given 1st reading.

CARRIED

Moved by Councillor Leonard that Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, be given 2nd reading.

CARRIED

Moved by Councillor MacPherson to give unanimous consent to give Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, 3rd and final reading at this meeting.

CARRIED

Moved by Councillor Moore that Bylaw #1498, a Bylaw establishing the Claresholm & District FCSS Board, be given 3rd and final reading.

CARRIED

2. **BYLAW #1501 – LAND USE AMENDMENT**
RE: 1ST READING

Received for information.

3. **DELEGATION RESPONSE: REG TURNER**
RE: 4908 – 8TH STREET WEST ACCESS

Referred to administration to create a policy in regards to temporary curb ramps.

4. **CORRES: ALBERTA INFRASTRUCTURE & TRANSPORTATION**
RE: ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP GRANT

Received for information.

5. **CORRES: ART JOHNSON, MLA**
RE: PHONE USAGE WHILE DRIVING

Moved by Councillor MacPherson for administration to write a letter of support to Art Johnson, MLA regarding the restriction of use of hand-held communication devices while driving.

CARRIED

6. **CORRES: ALBERTA MUNICIPAL AFFAIRS & HOUSING**
RE: 2008 EQUALIZED ASSESSMENT

Received for information.

7. **CORRES: TOWN OF FORT MACLEOD**
RE: 26TH ANNUAL SANTA CLAUS PARADE INVITATION

Received for information.

8. **CORRES: AUMA**
RE: EDUCATION SESSIONS FOR 2009 AGGREGATION PROGRAM

Received for information.

9. **CORRES: SOUTHGROW REGIONAL INITIATIVE**
RE: MODULE #8 – PROJECT MANAGEMENT IN ECONOMIC DEVELOPMENT

Received for information.

10. **CORRES: COWBOY TRAIL**
RE: WORKSHOP THURSDAY, NOVEMBER 15, 2007

Received for information.

11. **CHAMBER OF COMMERCE COMMUNITY CHRISTMAS PARTY & BUSINESS AWARDS**
RE: SATURDAY, NOVEMBER 24, 2007

Received for information.

12. **CORRES: ALBERTA RECYCLING**
RE: NEW WASTE STRATEGY 'TOO GOOD TO WASTE'

Received for information.

**13. CORRES: ORRSC
RE: COUNCIL ORIENTATION TO MUNICIPAL PLANNING
WORKSHOP**

Received for information.

**14. CORRES: SOUTHERN ALBERTA SUSTAINABLE COMMUNITY
INITIATIVE
RE: PROPOSED FOOTHILLS RESTORATION FORUM**

Received for information.

**15. CORRES: ALBERTA ELECTRIC SYSTEM OPERATOR
RE: SOUTHERN ALBERTA TRANSMISSION DEVELOPMENT
OPEN HOUSE**

Received for information.

**16. CORRES: KIRK & AMY SCHOFIELD
RE: 658 – 51ST AVENUE WEST PARKING**

Moved by Councillor Sutter to allow a temporary handicap parking designation as recommended by the development officer at 658 – 51st Avenue West, giving the homeowner 12 months from November 13, 2007 to make modifications to their property at which time the temporary designation will be reviewed.

CARRIED

**17. ROYAL CANADIAN LEGION
RE: 'WE SUPPORT OUR TROOPS' MAGNETIC DECALS**

Moved by Councillor Isaacson for the Town of Claresholm to purchase 40 of the 'We Support Our Troops' magnetic decals from the Royal Canadian Legion for town vehicles.

CARRIED

18. DISASTER SERVICES COMMITTEE

Moved by Councillor Sutter to appoint Mayor Rob Steel, Councillor Don Leonard and CAO Kris Holbeck to the Disaster Services Committee.

CARRIED

19. PUBLIC WORKS UPDATE – MIKE SCHUWEILER

Received for information.

20. TOWN OF CLARESHOLM PLAYGROUNDS

Received for information.

21. POLICY #70 – CONVENTION DELEGATE EXPENSES

Moved by Councillor Quayle to adopt Policy #70, the Convention Delegate Expenses Policy, effective November 13, 2007.

CARRIED

22. POLICY #71 – ELECTRONIC SIGN USAGE

Moved by Councillor MacPherson to adopt Policy #71, the Electronic Sign Usage Policy, effective November 13, 2007.

CARRIED

23. BOARD APPOINTMENTS

Moved by Councillor Isaacson to appoint the following individuals to the Library Board:

- Michael McAlonan
- Shirley Leonard
- Catherine Finlay
- Terry Nelson

- Mary Thompson
- Erica Stephen
- Sharon Duncan

CARRIED

Moved by Councillor MacPherson to appoint Michelle Day and Doug Bowman to the Economic Development Committee.

CARRIED

Moved by Councillor Leonard to appoint the following individuals to the Museum Board:

- Rita Burton
- Bette Slovak
- J. Douglas Leeds
- Bob Mackin
- Rae Trimble
- Bernice Case
- Harold Seymour
- George T. Bishop
- G. Don Clark

CARRIED

Moved by Councillor Sutter to appoint Tara Bishoff and Allison McKee to the Claresholm & District FCSS Board.

CARRIED

Moved by Councillor MacPherson to appoint Grant Jordan to the Municipal Planning Commission.

CARRIED

Moved by Councillor Leonard to appoint Joyce Zwick to the Subdivision and Development Appeal Board.

CARRIED

Moved by Councillor Moore to appoint Anna Mae Mifflin and Karen Bishop to the Porcupine Hills Lodge Board.

CARRIED

24. DECEMBER 2007 MEETING DATE

Moved by Councillor MacPherson to have only one regular meeting in December 2007 on Wednesday the 19th.

CARRIED

25. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

26. IN CAMERA – DEVELOPMENT / PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor Leonard that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Moore that this meeting adjourn.

CARRIED

MAYOR – ROB STEEL

SECRETARY-TREASURER – KARINE WILHAUK